

Thorner's Fledglings Pre School Fees Policy

This policy covers the all the essential information for how fees are charged in relation the pre-school on site.

Parents are entitled to different amount of free hours at different ages for their children dependent upon their own family/financial circumstances.

By completing the booking form (example below) you will be making a financial commitment to pay for the sessions booked. You will be invoiced for the full amount owed at the end of the relevant term. This amount can be paid in full at the start of the term, or it can be paid half termly or weekly **in advance** if required. In the event of illness, holidays or not turning up etc, fees are still payable (as we still have to pay the staff).

The cost of sessions is set out below:

Childs Name:

Please use the following notation in the table below:

PAY = I will pay the fees for this session

FREE = this is part of my child's 15 / 30 hour entitlement

	Morning 9-12 (if paid, £13.50)	Lunch Club 12-1 (if paid, £4.50)	Afternoon 1-3.20 (if paid, £11.25)
Monday			
Tuesday			
Wednesday			
Thursday			
Friday			

Signed:

Date:

Please note:

- Consider utilising all of your free hours – this helps the sustainability of Fledglings. Unless your child is ill or you are on holiday Fledglings has to repay to County any funded hours you don't use so please don't commit to more than you need; it is easier to claim for extras than repay what is not used.
- Funding has to be claimed by completing the appropriate government form. If you have not completed one and consider your child eligible (or now wish to increase your funded sessions), please ask Marion Harp in the school office.
- Paid for and funded sessions can be increased during the half-term if there is spare capacity (please check with Fledglings staff). Non funded sessions booked on this form must be paid for even if you later choose not to use them.
- Charge for non funded sessions: £13.50 for morning session, £11.25 for afternoon session.
- Lunch club may be added to a morning or afternoon session. It can be taken as part of your funded hours or as an extra that is charged at £4.50.
- A fortnight's notice is required should you wish to leave the pre-school.
- There is no payment for late collection of children unless they are sent to AfterSchool Care Club (after 15 minutes). Then there is a charge of £4.00 per hour or part hour.
- If a child's behaviour becomes dangerous to other children and there have been 3 incidents where parents have been spoken to about such behaviour then Fledglings reserves the right to withdraw the place (by giving two weeks' written notice).

- Fees are reviewed annually and parents are informed in the summer holidays of any changes.
- Funding information for your child can be found at:

[Early years funding: 2021-2022 - GOV.UK \(www.gov.uk\)](https://www.gov.uk)

If you have any problems please email: office@thorners.dorset.sch.uk

Children born between **1 April and 31 August** (inclusive)
are eligible for a **free place from 1 September** following their third birthday.

Children born between **1 September and 31 December** (inclusive)
are eligible for a **free place from 1 January** following their third birthday.

Children born between **1 January and 31 March** (inclusive)
are eligible for a **free place from 1 April** following their third birthday